

Addendum 1

1. Shall the cost proposal section be submitted in a separate envelope with the 3 copies and 1 flash drive?
It should be included in the proposal, not separate.
2. Is there a due date/time for questions?
We will accept questions through 5pm on April 16th, addendums to be posted no later than April 19th by 5pm.
3. In the Evaluation Criteria section of the RFQ you state in Subsection C, on pages 10-11, that Proposers will be evaluated on “Quality of staff, relative and relevant experience and provision of support services, vehicles and equipment; database management and reporting techniques.”
 - a. Do you want to see an project-level organizational chart? If so, under what section?
Section II: Corporate Background and Qualifications
 - b. Do you want to see resumes of key proposed personnel? If so, under what section?
Section II: Corporate Background and Qualifications
 - c. Do you want to see representative project summaries? If so, under what section?
Section IV. References- Companies shall submit a minimum of five (5) references for its performance of similar services to other cities. No more than 30% of the references may be outside of the State of Georgia. Companies must also provide a complete list of clients during the last three (3) years for which services comparable in scope and size to those requested in this RFQ have been rendered, a brief description of the services rendered, the dates of services, and the name, address, telephone number and email of the prospective vendor's contact person in that agency. Reference contact must have agreed to provide a complete and uncensored testimony.
 - d. Do you want to see our equipment/vehicle list? If so, under what section?
Not required, but may be included in Section VI. Option Materials if you choose.
 - e. Do you want to see a statement of our database management and reporting techniques? If so, under what section?
Not required, but may be included in Section VI. Option Materials if you choose.
4. The RFQ, on page 11, under Subsection E at the top of the page, indicates that the cost portion “must be submitted in the format identified”. However, there is no specific format identified under “Cost Qualification Format” at the bottom of page 9. Do you simply want to see the required content, however format we submit it in?
Yes.
5. I see there is supposed to be an Exhibit B Fee Schedule but it is not included. Please provide.
It would be your fee schedule inserted there.
6. Can you confirm if this is for Design & Engineering services or for Program Management Services? Title says Design and Engineering and scope of work details Program Management.
All three. Design, Engineering & Program Management as described in the scope.